

## **Florida Home Inspection Exam (FHIE) Policies and Procedures**

### **Test Description**

The Florida Home Inspection Exam is owned by the Florida Association of Building Inspectors, Inc. and proctored by Classe Management, Inc. This exam is approved by the Florida Department of Business and Professional Regulations (DBPR) for Home Inspector Licensing. This is not an open-book exam and no study notes of any kind may be used during test taking.

### **Testing Fee**

The testing fee is determined by the FABI Testing Committee and must be paid by each test taker.

A discount is available for those who attended a 120-hour pre-licensing course from a FABI Affiliate Member. A list of current affiliates can be found on the FABI website. No other discounts apply.

### **Items Necessary to Test**

- ◆ You must bring a valid government issued ID to the testing location in order to sit for the FHIE. **You will not be able to test without this.**
  
- ◆ If you attended a FABI Affiliate School and would like to take advantage of the testing discount you must also bring a copy of your certificate of completion to the testing location.
  
- ◆ The testing fee will be collected before you begin the exam. This fee must be paid with cash, credit card, or money order. **No checks will be accepted.**

### **Scoring of Exam**

Except in the case of special test sessions administered outside the management company's office, your test will be scored immediately.

The FHIE passing score is 70. Those meeting or exceeding this score will receive, by email, a testing certificate. This testing certificate is the proof of examination DBPR requires you to send to them as part of your licensing application packet. Additional items can be found on the DBPR website.

Those who do not meet the passing score will receive, by email, a form showing a score for each section of the exam. Test takers will not be allowed to see which specific questions they got right or wrong.

### **Re-examination Procedure**

You may retake the FHIE as many times as you wish. There is no specific wait time in between re-takes, however, you cannot retake the exam on the same day.

Each retake requires a separate fee.

### **Testing Center Regulations**

To ensure a fair and comfortable test taking atmosphere, the following rules apply:

- ◆ No personal items are allowed in the testing room. This includes cell phones, bags, purses, backpacks, etc. Any personal items brought into the office will be collected and stored while the test is being administered. You will be provided with all necessary testing items including writing instruments.
- ◆ No eating or drinking is permitted during the examination.
- ◆ No talking between test takers is permitted for any reason once testing has begun. If you are found talking during the examination, the tests of those individuals in conversation will be collected immediately and no refund of testing fees will be given. You will be able to retake the exam at another time in accordance with the re-examination procedure.
- ◆ If you must leave the testing room for any reason, you will be required to give your testing material to the proctor while you step out. No extra time will be allowed for the examination.
- ◆ Test takers found to be using any type of study aid during the exam, using false ID as a way to impersonate someone, or removing test materials or notes from the testing location will be immediately dismissed from the FHIE and will be reported to the DBPR Examination Board of Professional Home Inspectors.